

**SECTION A: FOUNDATIONS AND BASIC COMMITMENTS**

ABC	Face Covering/Mask Policy
AC	Non-discrimination/Equal Opportunity & Affirmative Action
ACAA	Harassment & Sexual Harassment of Students
ACAA-R	Complaint Procedure
ACAAA	Diversity, Equity and Inclusion
ACAAB	Employee Concerns & Complaints
ACAB	Harassment and Sexual Harassment of Employees
ACAB-R	Employee Discrimination and Harassment Complaint Procedure
ACAD	Hazing
AD	Educational Philosophy/Mission
ADA	School District Goals & Objectives
ADAA	School System Commitment to Standards for Ethical & Responsible Behavior
ADC	Tobacco Use & Possession
ADC-R	Tobacco Use & Possession - Administrative Procedure
ADF	School District Commitment to Learning Results

**SECTION B: BOARD GOVERNANCE AND OPERATIONS**

BB	School Board Legal Status & Organization
BBA	School Board Powers & Responsibilities
BCA	Board Member Code of Ethics & Conduct
BCB	Board Member Conflict of Interest
BCC	Avoidance of Nepotism
BDD	Board & Superintendent Functions & Responsibility
BDDA	Fiscal Management – Internal Controls
BDI	Student Representatives to the School Board
BE	School Board Operations
BEA	School Board Use of Electronic Mail
BED	Remote Participation in School Board Meetings
BEDH	Public Participation at Board Meetings
BG	School Board Policy Process
BGH	Policy Adoption
BIA	New Board Member Orientation

**SECTION C: GENERAL SCHOOL ADMINISTRATION**

CB	School Superintendent
CB-R	Superintendent's Job Description
CBB	Recruitment of Superintendent
CBB-R	Procedures for Recruitment of Superintendent
CBC	Powers & Responsibilities of the Superintendent
CBI	Evaluation of the Superintendent
CHCAA	Student Handbooks
CHD	Administration in the Absence of Policy

**SECTION D: FISCAL MANAGEMENT**

DA	Fiscal Management Goals/Priority Objectives
DB	Annual Budget
DD	Grants
DID	Property and Equipment Inventories
DJ	Purchasing Requirements
DJC	Petty Cash Accounts

**SECTION D: FISCAL MANAGEMENT CONT'D**

DJF	Purchasing & Contracting Code of Conduct
DJH	Purchasing & Contracting-Procurement Staff Code of Conduct
DJ-R	Federal Procurement Manual – Administrative Procedure
DN	School Properties Disposition

**SECTION E: SUPPORT SERVICES**

EBAA	Hazard Reporting
EBBCA	Fragrance and Air Quality
EBCA	Crisis Response Plan
EBCC	Bomb Threats
EBCF	Automated External Defibrillators (AEDs)
ECB	Pest Management in School Facilities & on School Grounds
EEA	Student Transportation Services
EEA-F	Transportation Forms
EEA-P	School Bus Drivers And Van Drivers Procedural Guidelines - Responsibilities And Duties
EEAEAA	Drug and Alcohol Testing of School Bus Drivers
EEAEAA-R	Procedures for Drug and Alcohol Testing of School Bus Drivers
EFC	Free and Reduced Price Food Services
EFE	Sales of Food in Competition with the Food Service Program

**SECTION G: PERSONNEL**

GBEC	Drug-Free Workplace
GBGAA	Blood-Borne Pathogens
GBGAA-R	Blood-Borne Pathogens Exposure Control Procedures
GBGB	Workplace Bullying
GBI	Staff Gifts and Solicitations
GBN	Family and Medical Leave
GBO	Family Care Leave
GCFB	Recruiting and Hiring of Administrative Staff
GCFB-R	Recruiting and Hiring of Administrative Staff -Administrative Procedure
GCG	Employment of Substitutes
GCI	Professional Staff Development Opportunities
GCOA	Supervision and Evaluation of Professional Staff
GCOC	Evaluation of Administrative Staff
GCOD	Supervision and Evaluation of Hourly Employees
GCQC	Resignation of School Unit Employees
GCR	Personnel Assignments and Transfers
GCSA	Employee Computer and Internet Use
GCSA-R	Employee Computer and Internet Use Rules
GCSB	Use of Social Media by School Employees

**SECTION I: INSTRUCTION**

IGA	Curriculum & Educational Programs
IGBD	LAU Plan/English Learners
IHBA	Individualized Education Plans
IHBAA	Referral/Pre-Referral of Students with Disabilities
IHBAA-R	Referral/Pre-Referral Procedures
IHBAC	Child Find
IHBAL	Grievance Procedure for Persons with Disabilities
IHBB	Gifted and Talented Programs
IHBG	Home Schooling
IHBGA	Home-Schooling – Participation in School Programs
IHBGB	Supplemental Statement of Rights for Students with Disabilities Enrolled by Parents in Private Schools
IHCDA	Post-Secondary Enrollment Options
IJJ	Selection of Instructional and Research Materials
IJJ-E	Form for Challenge of Instructional or Research Materials
IJJ-R	Review Committee Procedures
IJNDA	Student Home Use of MLTI Laptops
IJNDB	Student Computer & Internet Use and Internet Safety
IJNDC	Student Computer & Internet Use
IJOA	Field Trips and Other Student Travel
IJOA-E	Request for Student Travel Form
IJOC	School Volunteers
IKE	Promotion, Retention, & Acceleration of Students
IKF	Graduation Requirements
ILD	Student Submission to Surveys, Analyses, or Evaluations
IMBB	Exemption from Required Instruction
IMG	Animals in Schools
IMGA	Service Animals in Schools

**SECTION J: STUDENTS**

JCA	Assignment of Students to Schools
JCA-F	Student Transfer Request
JEA	Compulsory Student Attendance
JFAA	Student Residency
JFAB	Admission of Non-Resident Students
JFABD	Admission of Homeless Students
JFC	Student Withdrawal from School (Dropout Prevention)
JHB	Truancy
JHCA	Closed Campus/Senior Privilege
JIC	Student Code of Conduct
JICH	Drug and Alcohol Use by Students
JICIA	Weapons, Violence, & School Safety
JICJ	Student Use of Privately-Owned Electronic Devices at School
JICJ-R	Student Use of Privately-Owned Electronic Devices at School - Procedure
JICK	Bullying and Cyberbullying Prevention in Schools
JICK-R	Bullying and Cyberbullying Administrative Procedure
JICK-E1	Bullying and Cyberbullying Reporting Form
JICK-E2	Bullying and Cyberbullying Responding Form
JICK-E3	Bullying and Cyberbullying Remediation Form
JICK-E4	Bullying and Cyberbullying Reporting, Responding, and Remediation Procedure (Flowchart)

**SECTION J: STUDENTS CONT'D.**

JIH	Student Searches
JJE	Fundraising Activities
JJIC	Student Eligibility
JJIF	Management of Concussion and Other Head Injuries
JK	Student Discipline
JK-R	Administrative Procedure: Expulsion of Students
JKAA	Use of Physical Restraint and Seclusion
JKAA-R	Use of Physical Restraint and Seclusion Procedure
JKD	Suspension of Students
JKF	Disciplinary Removal of Students with Disabilities
JKF-R	Disciplinary Removal of Students with Disabilities – Administrative Procedure
JL	Student Wellness
JLCB	Immunization of Students
JLCC	Communicable/Infectious Diseases
JLCD	Administration of Medication to Students
JLCDA	Medical Marijuana in Schools
JLDBG	Reintegration of Students from Juvenile Correctional Facilities
JLF	Reporting Child Abuse and Neglect
JLFA	Child Sexual Abuse Prevention and Response
JO	Employment of Students
JRA	Student Education Records
JRA-E	Notification of Student Education Records and Information Rights

**SECTION K: SCHOOL-COMMUNITY-HOME RELATIONS**

KBF-E1	Title I Parent Involvement
KCD	Public Gifts/Donations to the Schools
KE	Public Concerns and Complaints
KF	Community Use of School Facilities
KF-F	Request to Use RSU 13 Facilities and Equipment
KG	Memorial Objects on RSU 13 Property and Facilities
KGA	Facilities Naming
KHB	Advertising in the Schools
KHC	Public Distribution of Materials
KIA	Rules for Spectators at Athletic Events

**SECTION L: EDUCATION AGENCY RELATIONS**

LDA	Student Teaching and Internships
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